

AKRON FIRE DEPARTMENT • FIRE PREVENTION BUREAU
146 S. HIGH STREET, 10TH FLOOR SUITE 1002
AKRON, OHIO 44308
PHONE (330) 375-2211 • FAX # (330) 375-2146

Tent Requirements:

Any organization, private or public, that will utilize a tent(s) larger than 10 x 12 (120 square feet) must first make application for a tent permit through the Akron Fire Department. **Even if permit fees are waived, approval must first be granted by the Fire Prevention Bureau prior to setting up the tent. A site drawing with all pertinent dimensions, of the tent, distance to the buildings and property lines, the certificate of flame resistance, and the date of set-up and tear-down shall be submitted.** Aisles and exits in the tent will be maintained. **COOKING IN AN ASSEMBLY TENT IS NOT PERMITTED. Cooking under canopies is permitted if material used is fire retardant.** A final inspection is required.

1. No tent shall be erected or used unless authorized by the Akron Fire Department. Such authorization shall not exceed thirty (30) days.
2. Tents shall not be treated with any substance or preparation which would increase the rate of combustibility of the fabric. Tents shall not be erected or used when subject to overloading by sleet or snow.
3. The provisions of this section, except as to safety, do not apply to temporary tents under 120 sq. ft. erected for the purpose of providing shelter at a cemetery for a funeral, special occasions (such as picnics, private receptions, and similar affairs lasting not more than one (1) day, Boy Scouts, or similar youth organizations) when erected and used under the direction of properly trained supervisors.
4. There is a \$25.00 permit fee for any tent or canopy having an area great than 120 square feet (10 x 12). Permits and fees will go through the Akron Fire Department. Checks should be made payable to City of Akron.

Extinguisher Requirements:

1. All extinguishers must have a current tag.
2. All cooking vendors must have a K-Class extinguisher.
Minimum size is 1 ½ gallons.
3. Any tent or canopy used for food warming or having an area greater than 120 square feet (10 x 12) and not used for cooking requires a 2-A: 10-B:C minimum rated fire extinguisher in the appropriate number. (Travel distance to the nearest extinguisher shall not exceed 75 feet).

Requirements for tent permits from Summit County Building Standards Division:

*Department of Development, Building Standards Division www.co.summit.oh.us
1030 East Tallmadge Ave. Akron, OH 44310, phone 330-630-7285, fax 330-630-7296*

1. The permit application shall be accompanied by the written consent of the owner or lessee of the property upon which the tent will be erected.
2. A detailed site plan indicating property lines and the locations and separation distances to other structures including other tents.
3. Zoning Department permit or letter from the local zoning office that states a zoning permit is not required for the installation.
4. Fire Department permit or letter from the local fire official that states Fire Department approval is not required for the installation.
5. Copy of the flame resistance certificate from the tent manufacturer (NFPA 701).
6. Completed Building permit application form; accompanied with a fee of \$82.40.