

## **Insurance Requirements**

*Please contact the Community Event Coordinator with any questions, 330-375-2854*

1. Insurance is required for all events.
2. Minimum insurance coverage as follows: Commercial General Liability insurance on an occurrence coverage basis with limits not less than \$1,000,000 Bodily Injury and Property Damage each occurrence, \$1,000,000 Personal and Advertising Injury, \$1,000,000 Products/Completed Operations Annual Aggregate, and \$1,000,000 General Annual Aggregate; and Commercial Automobile Liability with limits not less than \$1,000,000 Annual Combined Single Limit – Bodily Injury, Property Damage. The City reserves the right to require higher limits of liability for events that include hazardous activities.
3. Said insurance shall provide for thirty (30) written days' notice of cancellation to the City of Akron.
4. All independent contractors and vendors must maintain the same insurance requirements as Applicant.
5. Acord 25 Certificate of Insurance must be submitted to the City of Akron and include:
  - Commercial General Liability on an Occurrence basis
  - Automobile Liability
  - City of Akron shall be the certificate holder
  - City of Akron shall be named as additional insured on Commercial General Liability and Automobile Liability policies
  - Additional Insured boxes must be checked
  - The description box of the Certificate of Insurance shall include: "Per written rental agreement/permit dated \_\_\_\_\_, the City and its elected and appointed officials, administrators, employees, representatives, and agents are included as Additional Insureds to the General Liability and Auto Liability policies with respect to liability arising out of the named insured's use of the City's facilities. General Liability and Auto Liability coverages are primary and non-contributory."
6. If the event includes food vendors, then a concessionaire application must be completed.
7. The Applicant's, independent contractor's and vendor's Certificates of Insurance must be received and approved by the City of Akron 14 days before each respective special event.